

TUESDAY, APRIL 25, 2017
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

Commissioners met in Regular Session in the Pickaway County Annex, 141 West Main Street, Suite 400, Circleville, Ohio, on Tuesday, April 25, 2017, with the following members present: Mr. Brian S. Stewart, Mr. Jay H. Wippel, and Mr. Harold R. Henson. Brad Lutz, County Administrator, was also in attendance.

**In the Matter of
Minutes Approved:**

Commissioner Stewart offered the motion, seconded by Commissioner Henson, to approve the minutes from April 18, 2017, with corrections.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, absent. Voting No: None. Motion carried.

Attest: April Dengler, Deputy County Administrator

**In the Matter of
Bills Approved for Payment**

Commissioner Wippel offered the motion, seconded by Commissioner Henson, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated April 26, 2017, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of \$480,551.42 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: April Dengler, Deputy County Administrator

**In the Matter of Report
Provided by Dustin Hube:**

Mr. Hube stated that he and Dave Conrad, EMA Director, attended the Spring EMA Conference last week. One item that was emphasized at the conference was that EMA offices should make sure that all local schools have emergency plans in place.

There is an LEPC meeting tomorrow, April 26th, to finalize plans for the Circleville Elementary emergency exercise on May 11th.

**In the Matter of
Report Provided by Erica Tucker:**

Mrs. Tucker reminded everyone that Saturday, April 22nd was Earth Day. She and Tom Davis, Joint Solid Waste Director, visited the recycling bin sites and thanked citizens who came to those sites for recycling and to educate them on what can and cannot be recycled. They distributed paper bags and tote bags to assist citizens in carrying their recyclables to the bin sites.

Last week, Mrs. Tucker attended the Soil & Water Annual Planning Meeting to find out how JSW can collaborate with them on educational programming as well as meeting other groups that were in

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attendance. She said that she will be at Westfall schools this week helping to make greenhouses. She attended the Women in Business meeting and went to the Craft Mall to discuss possibly placing recycling bins at that location.

In the Matter of
Report provided by April Dengler:

Ms. Dengler reported that she has been scheduling presentations for the architectural firms that responded to the RFQ for the Pickaway County Job and Family Services Relocation Renovation project. Those presentations will take place on Monday, May 15th and Thursday, May 18th at the Commissioners' Office.

The first round of the 3 for \$300 incentive bonus payouts will occur with this week's payroll. Additional uploads will occur in June, August and September for the remaining employees who complete the incentive.

The PAAC (Pickaway Addiction Action Coalition) sponsored One Book, One Community event will take place on Thursday, April 27th at 7:00pm in the Circleville High School Auditorium. Resource tables will be set up in the gymnasium beginning at 6:00pm.

The next Pickaway County Department Head meeting will be tomorrow, Wednesday, April 26th at 10:30am in Brad Lutz's office.

The Health and Safety Committee will meet on Thursday, April 27th at 2:00pm in the Joint Solid Waste office in the Annex, Suite 400. This meeting will focus on finalizing the details of the upcoming Pickaway County Employee Health and Safety Week, May 15th – May 19th.

In the Matter of the
2017 Pickaway County & Township
Resurfacing Project:

Commissioner Wippel offered the motion, seconded by Commissioner Henson, to award Bid A, C and D for the 2017 Pickaway County & Township Resurfacing Project to The Shelly Company, 80 Park Drive, Thornville, Ohio 43076.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: April Dengler, Deputy County Administrator

In the Matter of
Out of County Pickaway County
Job & Family Services estimated expense report:

Commissioner Wippel offered the motion, seconded by Commissioner Stewart, to approve the Out of County Travel expenses for Pickaway County Job & Family Services.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

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In the Matter of
Agreement for Use of Pickaway County Property:

A request was made by James Esteph, 138 W. Main Street, Circleville, Ohio, representing Calebweb.com, a citizen, non-profit business, to use the Pickaway County Courthouse on May 2nd or 4th and Memorial Hall on May 9th or 11th as background for the 2nd video series for the 4th of July. Individuals will have a chance to tell service men and women, etc. how thankful they are for their service.

Commissioner Wippel offered the motion, seconded by Commissioner Stewart, to approve the Agreement for Use of Pickaway County Property.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: April Dengler, Deputy County Administrator

In the Matter of Ohio Public Defender's Office
Indigent Representation Contract:

Herman Carson and Timothy Young of the Office of the Ohio Public Defender, met with the Commissioners, Judge Jan Long, and Jennifer Noble, to discuss renewal of the contract to continue to provide indigent defense services for Pickaway County.

They stated that "over the past few years, they have been examining each county's system for overall quality, effectiveness, and uniformity. They have found that there is significant variation among the counties regarding caseloads and compensation for both the staff and contract attorneys. To address this situation, they are changing and standardizing the method they use to determine caseloads, workloads, and compensation for both employees and contracts throughout the Multi-County region."

They are instituting caseload limits on the number and kinds of cases they will cover under the contract. As stated in their March 1, 2018 letter, they will no longer provide representation in abuse, neglect, and dependency cases in juvenile court. The contract proposes to increase costs by 60% while reducing the amount of services provided.

In addition, the reimbursement rate for fiscal year 2018 will be reduced from 40 % to 60 %, meaning the county's share will increase even further.

Mr. Carson explained that the increase in costs is because "attorneys have been underpaid for too long and the county has had a good deal for a long time".

Commissioner Stewart said that there would need to be further research and discussion on this matter before a decision could be made.

In the Matter of David Winner:
Chairman of the P.C. Board of Elections
Re: BOE Staff salaries:

Mr. Winner submitted a letter to the Commissioners asking for a pay increase for the Board of Elections staff. He provided documentation that showed other county pay rates compared to voter population. Discussion followed. The Commissioners agreed to discuss the matter further and will get back with Mr. Winner regarding a decision.

In the Matter of
Report provided by Brad Lutz:

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Mr. Lutz submitted new county pest control contracts for Terminix Pest Control.

Commissioner Wippel offered the motion, seconded by Commissioner Stewart, to approve the Terminix Pest Control contracts.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: April Dengler, Deputy County Administrator

Mr. Lutz spoke about the CCAO Loss Control Incentive Program and whether the county wanted to participate this year. After discussion, it was determined that Pickaway County would respectfully decline participation due to the attendance requirements set forth in the program.

Mr. Lutz requested approval to utilize Joe Patchen of Carlile Patchen & Murphy to serve as legal counsel to the Pickaway County Board of Commissioners in relation to the Fairgrounds Revitalization Plan.

Commissioner Henson offered the motion, seconded by Commissioner Wippel, to approve Joe Patchen of Carlile Patchen & Murphy to serve as legal counsel to the Pickaway County Commissioners in relation to the Fairgrounds Revitalization Plan.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: April Dengler, Deputy County Administrator

Mr. Lutz handed out copies of the 1st of the year expenses. He stated that the budget numbers are very accurate to what was predicted except for a couple of anomalies which were caused by employees moving from one department to another and another employee retiring.

In the Matter of
Sheriff Radcliff: Tom Swisher, Countywide Radio Communications Coordinator;
Dave Conrad, EMA Director Re: Dispatch Center console upgrades:

Sheriff Radcliff discussed the need for console upgrades to the current dispatch center. Discussion followed as to whether three or four consoles should be purchased. The commissioners suggested that the Sheriff's office work with WS Electronics to get a quote for installation of three consoles for the Sheriff's office in the current dispatch center space. Sheriff Radcliff mentioned that there may be a need at some time to utilize the classroom space as a new dispatch center and then a new classroom would be created in the basement of the Sheriff Office building. Sheriff Radcliff also mentioned that he currently has openings for two dispatchers.

In the Matter of
Weekly Dog Warden Report:

The weekly Dog Warden report for the Wright Poling/Pickaway County Dog Shelter was filed for week ending April 22, 2017.

A total of \$370 was reported being collected as follows: \$80 in adoptions; \$150 in dog licenses; \$75 in dog license penalties; \$25 in redemptions; \$40 owner turn-ins

Three (3) stray dogs were processed in; two (2) dogs were adopted.

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With there being no further business brought before the Board, Commissioner Henson offered the motion, seconded by Commissioner Wippel, to adjourn. Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes. Commissioner Henson, yes. Voting No: None. Motion carried.

Brian S. Stewart, President

Jay H. Wippel, Vice President

Harold R. Henson, Commissioner
BOARD OF COUNTY COMMISSIONERS
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Attest: April Dengler, Deputy County Administrator